

JOB DESCRIPTION –FINANCE EXECUTIVE– BLACK BRIX

About us

We are a management consulting start-up firm with focus on infrastructure domain across areas of real estate, transport & logistics, ports, tourism, energy, healthcare, education, smart cities and social infrastructure. The team acquires its own projects and is currently advising state governments as well as private clients. Please visit www.blackbrix.com for more information.

We are looking for a **Finance/ Admin Executive (reporting shall be to Consultant /Senior Consultant)**.

Base Location – Bangalore, Karnataka

Responsibilities

- Basic Knowledge of Finance and Company Operations
- Monitoring company's income, expenses, cash flows and budgeting

Desired Candidate Profile

- Graduate (BBA/B. Com) and/ or related fields
- 0-2 years of work experience
- Proficiency in MS Office –Excel and PowerPoint
- Proficiency in Kannada (preferred) and English (Compulsory)

Process

- Please fill this [form](#)
- Shortlisting from the pool of applicants
- Screening Interview (Senior Consultant round)
- Final Interview (Partner round)

CTC – ++ Market Standards

We offer an active learning environment and an opportunity to work with marquee clients and a friendly collegial work environment.